



Southern Lehigh School District BUDGET & FINANCE COMMITTEE Minutes -Monday, January 16th

Intermediate School Staff Dev. Room - 6:00 PM

Present: Corinne Gunkle, Chair; Jeff Dimmig; Beth Stelts; Leah Christman; Jeremy Melber; Todd Bergey; guest- Elizabeth Rich

Mrs. Gunkle called the meeting to order at 6 PM and outlined the goals of the meeting were to:

- Review and possibly establish the overall cut/tax/fund spending goals for the 5 year budget- adding the 5th year which has not been done yet.
- Review and summarize changes since last budget review -identifying additional cuts that have occurred since approval of the 2011-12 budget.
- Discussion of approach to budget cycle this year in order to set cut/tax/fund spend targets for 5 year budget , prioritize possible cuts and to determine the 2012-13 budget using cuts/taxes/fund spend

Mr. Melber shared the most up-to-date budget spreadsheet and discussed additional cuts that have occurred including the elimination of four administrative positions, savings from utilities and health benefits, and changes in revenues. Mrs. Christman mentioned that the administrative team is in the process of identifying additional savings in this fiscal year and some proposed for next year. Mr. Melber and Mrs. Christman will begin budget hearings with all building principals and department chairs in the next three weeks and will have a better idea of needs after that time.

The committee members discussed the need to identify limits for year five in the spreadsheet and reviewed the process used to identify the targets in the current spreadsheet. Mr. Melber was asked to do some additional work on the spreadsheet to correct some formulas and to continue to update figures as more information becomes available. He was also asked to determine a way to capture specific cuts and savings in the spreadsheet in a manner that makes them more obvious, yet does not interfere with calculations. The committee will revisit targets at the next meeting.

The next meeting was set for Feb.8 at 6:15 PM in the Intermediate School.

The meeting was adjourned at 7:30 PM

Respectfully submitted,

Leah M. Christman